

DUKE UNIVERSITY DNA ANALYSIS FACILITY

Finch LIMS – How To Get Started

Our Finch system is an on-line, web-based LIMS system. In order to use the Finch system, you need:

Computer needs:

- Computer with Internet access
- Latest version web browser: ex. IE v5.2, Safari, Firefox
- Decompression Program - Stuffit Expander, WinZip
- FinchTV sequence viewing program
Downloadable (Free) from www.geospiza.com

To get Started:

1. Create Lab Group (one time only for each lab).
 - Download “Lab Group Signup form” from our web site (<http://cancer.duke.edu/dna/>).
 - Completely fill out and return Lab Group signup form to 135 Jones Bldg.

Only the Finch Administrator can create a Lab Group.

2. Create new Customer account
 - Go to: <http://lims.duhs.duke.edu:8080/Finch>
 - Click Create New Account on the login page
 - Fill out form:
 - Include your real name in your username.
 - Be sure to include your Lab name with Institution.
 - Click the “Create Account” button.

You will receive an email acknowledging the creation of a new customer account.
The new customer account **is not active** until activated by the Finch Administrator.

3. Place new Customer in Lab Group (done by Finch Administrator)
4. Create first Order
 - Download “Finch-Create an Order” instructions from our web site (<http://cancer.duke.edu/dna/>).